



XYZ School

Literacy Implementation Non-Negotiables

1. We will teach the grade level core program and intervention programs as designed and in their entirety.
2. We agree to create and adhere to the pacing plans for our core and intervention program. If we anticipate a change in the pacing plan, we will arrive on a solution and plan of action in conjunction with the coach.
3. We will attend and fully participate in all professional development offered to us and plan with grade level teammates to implement information learned at professional development.
4. We agree to ask all questions, seek clarification, express concerns and find solutions to the issues or concerns that might inhibit our best teaching of reading.
5. We agree to make significant instructional decisions, alterations and plans in collaboration with our grade level teammates and site literacy leadership.
6. We agree to follow the group norms and meeting procedures during our grade level team meetings. We also agree to implement agreed upon "next steps" immediately following the grade level meetings.
7. We agree to engage in regular coaching with the site literacy coach (pre-conference, observation/demonstration/analysis, debriefing, observing other teachers, hosting teachers in my room) and implement suggestions and new insights
8. We agree to teach the full reading block and differentiated block daily from August 23, 2006 to June 4, 2007.
9. We agree to utilize our instructional aides and support personnel to provide daily instruction and teaching directly to students during their time in our classrooms.
10. We agree to administer and report the assessment results for the Theme Skills Tests for each unit and DIBELS progress monitoring tests and input the scores into the database within 3 days of test administration.



#1 Resource for Struggling Districts, Schools and Teachers Who Are Serious About Improving Their Reading and Literacy Scores

Reflecting on OUR Non-Negotiables

1. Have you clearly outlined non-negotiables for your system? What are they?
2. How did you communicate them?
3. What currently exists to hold personnel accountable for following the non-negotiables?
4. How do you measure whether the non-negotiables are followed?
5. How and how often do you refer to and review the non-negotiables?
6. If you could revise what you have in place, what revisions would you make?
7. Begin to generate a list of non-negotiables (or refine your current non-negotiables):
8. How do you move beyond “just adhering” to the non-negotiables?