

Instructional Coaching: Cheat Sheet for Teachers



Pre-Conference

STEPS

- Link to principal's instructional goal
- 1-3 potential starting points
- Style of coaching
- Data to gather
- Length of time
- Notetaking
- Where to sit
- Debrief start and ending time

QUESTIONS TO ASK MYSELF PRIOR:

- What are 1-2 things that currently frustrate me during my teaching?
- What professional development have I had success with or struggled to implement that I think is really important?
- What are the names of a couple of students that I can't seem to move? Why do I think they're/I'm stuck?
- My data is showing that _____ is a trend. Do I need help in this area?



Gathering Data

STEPS

- Observation
- Demonstration
- Side-by-Side
- Co-Observation
- Shadow

QUESTIONS TO ASK MYSELF PRIOR:

- What teaching data would mean a lot to me?
- Have I/we set up the notes to capture the most important information?
- Are there specific students that I would like to check on during this phase?
- How can I carry the feedback I get from the data into my lesson planning in the future?



Debriefing

STEPS

- Restate purpose
- Teacher reflects
- Share data and notes
- One encouragement
- 1-2 specific adjustments
- Reflect on how to implement
- Set next coaching date
- Reflect on coaching relationship

QUESTIONS TO ASK MYSELF PRIOR:

- If I were in the balcony of the classroom, what would I have wanted to see during this lesson?
- What questions about the data or the lesson do I have for my coach?
- What stands out as a "needs to change right away" from this lesson?
- What am I really feeling confident about in my teaching?
- What content do I need to work on?